

New Forest & District Sailability

Minutes of the Committee Meeting held at The St Leonards Hotel, Ringwood Road, Ringwood On Friday 11th April 2014 at 14:00 hours.

1 Attendance:

1.1 Eric Blyth, Malcolm Bentley, Rory Morrison, Spike Spencer, Stefan Hart, Richard Savill, Mary White, Rowena Marsh, Denise Speirs.

1.2 **Apologies:** Tom Glasson, Andrew Allen, Jenny Monger.

2 Minutes of the last meeting: These were accepted and signed as a fair record.

2.1 **Matters arising:** No matters were raised.

3 Increasing our operation update:

3.1 It was reported that four new volunteers had signed up for either the Tuesday or Friday sessions only. There were still only three volunteers for the Wednesday sessions, at this stage it was not looking hopeful.

It was agreed that Rory would speak to Sarah regarding the possibility of running an ordinary sailing session on a Thursday afternoon from 13:00 hours onwards, Thursday mornings were not an option due to Spinnaker holding a ladies only session. There would be no change to the race team training programme/times. No decision would be made until Rory reported back to the Committee.

Richard would speak to the current race volunteers to see if they would be willing/able to assist on a Thursday with ordinary sailing.

Mary would also speak to Chris and Liz to see if there was any chance of reception staff being available to assist.

Action: Rory to speak to Sarah:

Richard to speak to/email current race team volunteers:

Mary to speak to Chris and Liz in respect of reception cover.

4 Chairman's report

4.1 There was still nothing to report; however a meeting was scheduled for the 16th April with Ian Campbell, Simon and Sarah; Malcolm would report back.

4.2 Discussion was held in respect of the Assistant Instructor Course being run by Spinnaker which covers the RYA Seamanship Skill module and whether NF&DS would be prepared to fund some of the cost of this course. It was agreed in principle that it was something NF&DS would consider if there was a need.

Agreed: Rowena to find out what the course consists of; when it is being held and how much it costs.

Item 4.2 to be carried forward to the May agenda.

4.3 Power Boat Training: Spike confirmed that any instruction conducted at Spinnaker is subject to the overriding authority of the RYA Authorised Training Centre Senior Instructor. Only those who hold a valid and current RYA Instructor category are permitted to conduct Powerboat instructional sessions. Anyone who wishes to obtain those qualifications may be able to make use of Spinnaker facilities when such courses are arranged by them.

5 Correspondence

- 5.1 A letter had been received from The Disabilities Trust thanking NF&DS for completing the yearly family/stakeholder questionnaires for 2013. The results have been filed, no reply required.

6 Secretary's report:

- 6.1 Letters of thanks had been sent out to the volunteers who had willingly turned up throughout the winter to carry out essential maintenance.

7 Treasurer's report:

- 7.1 Rowena confirmed that the new boats had arrived in the UK; she would issue a cheque for the final payment but they needed to be collected.

Action: Rory would speak to Tom in the first instance regarding collection.

- 7.2 Rowena gave a breakdown of the accounts to date; latest hand out on file. Expenditure included the £9,500 due to go out for the new boats and the insurance premium due in May for the boats and equipment held by NF&DS. After much discussion it was:

Agreed: Rowena talk to the Insurance Company to ascertain whether the values were based on current or replacement costs and to find out what other insurance options were available.

Item 7.2 to be carried forward to the May agenda.

- 7.3 The rent was also due but no costs had yet been received.
- 7.4 A new sail had been ordered for boat 6.
- 7.5 Xav had advised that one of the wheelchairs was no longer fit for purpose and that the Committee should consider purchasing a new one. After discussion it was agreed that we would hold off for the time being as Testwood Sailability may have a spare one that they would donate; Eric to follow up.

8 Sailing Captain's report:

- 8.1 Spinnaker had confirmed that a new awning was unlikely for this season. It was suggested by Spike that perhaps NF&DS should consider purchasing some form of free standing shelter; Spinnaker would be happy for NF&DS to put a shelter up and leave it there for the season.

It was thought a free standing steel framed marquee measuring 6m x 8m was in the region of £600. Spike said he would email the full details to the Committee so a decision could be made. The suggestion was that if a marquee was purchased, it is left up on a permanent basis for all users of Spinnaker but the cost should be knocked off the £20,000 donation that NF&DS are due to give Spinnaker.

Agreed: Malcolm to speak to Spinnaker to confirm that they would be happy with this suggestion.

- 8.2 It was queried whether NF&DS could ask for a refund on rent if the new club house was not ready by 2nd May 2014 as we are currently losing income and goodwill. It was also noted that the disabled portaloo was not wheelchair friendly. It was agreed that the situation would be monitored regularly and reported back to the Committee.

9 Boatswain's report

- 9.1 Spike gave a brief update, confirming that the boats were all in good fettle.

- 9.2 Richard Buxton will manage and supervise the radios and rechargeable batteries; we are currently looking at 6 radios with rechargeable batteries per session. There are several other radios available without batteries and it was suggested that these could be used with dry batteries, throwing them away when dead.
- 9.3 Richard confirmed that the training sessions held over the last 4 weeks been very successful; nevertheless, those that turned up were the familiar faces; very few of the other members had attended. Richard had a full list of attendees. As this venture had been successful it was suggested that it become an annual event with either one or two weeks training set up 2 weeks prior to the start of the sailing season.

10 Members Representative's report:

- 10.1 Names were needed for the new boats; Mary to send round an email asking for suggestions; the Committee would make the final decision based on the suggestions supplied. It was proposed that the naming ceremony would take place during the Sainsbury's access sailing event.

11 Events

- 11.1 **Sainsbury's access sailing event:** Mary had spoken with the Sainsbury's representative in respect of dates of availability. After discussion it was agreed that the event would take place on 5th August with the 19th August 2014 held in reserve in case of bad weather. Sainsbury's are keen to raise funds for NF&DS and were happy to display the advert asking for volunteers. Sainsbury's had also given us a 10% discount on provisions for the access day. However, Mary would also ask volunteers to bake/bring cakes if they could.
- 11.2 The 17th September 2014 was provisionally booked for the volunteers 'bring and share' lunch.
- 11.3 After discussion it was agreed that NF&DS would enter the Ringwood Carnival on 20th September 2014; providing there were sufficient volunteers interested; it was suggested that the theme be the 'Pirates of the Caribbean'.
- 11.4 The Fordingbridge Show is to be held on 19th July 2014; Rory would ask Sue Plumb if she was happy to organise.

Action: Mary to send out an email asking for offers of help.

- 11.5 The Monday Club; there was no specific date yet but it was proposed that the 19th July 2014 be reserved. Attendees were more than happy to go on a trip around the lake in JAFFA and to sit around chatting and drinking tea or coffee.

12 Publicity:

- 12.1 **Publicity update:** the new leaflets were now available, copies distributed to the Committee; well-done Jenny. There was also an article in the Ringwood newsletter.

13 Any Other Business

- 13.1 It was proposed that NF&DS contact the SSP workshop in Southampton to see if they would make us some new picnic tables with flaps at the end for wheelchair users. It was agreed that it was a good idea; however, we should wait until we see what space is available.

Agreed: Rory to find out long it takes for SSP to make the tables and the cost

- 13.2 Ellingham annual Parish Council meeting is due to be held on 22nd April 2014; Rory will attend on behalf of the NF&DS.
- 13.3 Rory has submitted an application to the Hanson Trust on behalf of Spinnaker.

- 13.4 To advise that Spinnaker will be hosting the IAPS racing team event on 23rd May 2014; there will be 8 Preparatory Schools taking part; we must use the North Car Park but have been told that there is room for both the Schools and NF&DS.
- 13.5 Rory has asked that the gate to the South Car Park be manned as soon as sailing starts; too many people are using the South Car Park which is intended for disabled sailors only. Rory will man the entrance in the first instance and will ask Spinnaker to provide a clear sign for the North Car Park.
- 13.6 The Golf raffle will be open until 2nd May 2014; so far 30 tickets had been sold.
- 13.7 Malcolm to write to St Leonards Hotel to thank them for the use of today's facilities.
- 14 Date of Next Meeting: Friday 16th May 2014, venue and time to be agreed at a later date.**
- 15 Dates of Following Meetings for 2014: 16th May and then the third Friday of the month**
- 15.1 20th June
18th July

These minutes were agreed and signed by:

Date:
